



**Kimberly J Johnson**  
**767 36th Street South**  
**Moorhead, MN 56560**  
**Phone: 701-730-3116**

## Terms & Conditions

### ◇ TIME FRAME

- ◇ **Typical is 2-3 weeks, but there are no guarantees many conditions arise that are unforeseen, you will be notified in the event of delays.**
- ◇ Production time begins when the contract/quote is signed and received and the fabric has been received.
- ◇ Time begins when a deposit of 50% of the total order is received, balance due on delivery and/or installation.
- ◇ If there is a rush order there will be an upcharge of 15%
- ◇ Cancellation policy— NONE after fabric has been ordered and/or work has begun and contract signed.
- ◇ Fabric will be inspected for flaws when cutting begins. If flaws are encountered, fabric may need to be reordered thus causing delays.
- ◇ Rework—If changes or mistakes are made by the designer/customer after fabrication has started there will be an hourly charge of \$40 per hour to rework the project.
- ◇ The original estimate/quote signed by both the customer/designer will be the information used for the work order.
- ◇ Any changes made by the customer/designer after the initial agreement has been signed and the deposit has been received must be signed by both designer/customer and workroom in order to be honored. The changes are not covered by the initial agreement and will require an additional estimate.
- ◇ All work orders will be paid in full before treatments are installed, delivered or picked up.
- ◇ There shall be no liability for delays or failure to complete delivery or installation of any or all of the materials due to fire, flood or other situations that arise that are out the control of It's Sew You or Kimberly J Johnson.

Customers Signature \_\_\_\_\_

Date \_\_\_\_\_

Kimberly J Johnson \_\_\_\_\_

Date \_\_\_\_\_